

South Carolina Procedure for Legal Name Change

What you'll need:

[DSS Form 3072](#)

[SLED Records Check Form](#)

Fingerprint Card (See below)

[Name Change Petition](#)

[Social Security Form \(ss-5\)](#)

[Affidavit of No Convictions](#)

[Alimony Affidavit](#)

[Family Court Cover Sheet](#)

[Hearing Request](#)

Total Cost: Approximately \$200, plus attorney fees if you choose to hire one.

Steps:

- Contact SLED at (803) 896-1443 and request a Name Change Packet, which will include the Records Check Form and Fingerprint Card. These will come in the mail.
- When packet arrives in the mail, take Fingerprint Card to local law enforcement center with \$10.00 and get fingerprints done.
- Fill out the SLED forms and mail them, the fingerprint card and \$25.00 to the address provided on the paperwork.
- Fill out the DSS Form 3072 and mail with \$8.00 to the address provided on the paperwork.
- Forms will be returned in the mail.
- Fill out name change petition, both affidavits, and hearing request.
- Take all documents along with \$150.00 to clerk's office at your local family court.
- A court date will be appointed to you.
- Bring family court cover sheet to your hearing.
- Once name change order has been issued, take the order to DMV and Social Security Office. Fees may apply.

*Prepared by Ethan Johnstone; co-founder of [Gender Bender's](#) out of Greenville, SC and [South Carolina Equality TransAction](#) committee member.

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